

APPLICATION FOR EMPLOYMENT



- Psychoeducational Classes
- Diagnostics
- Vocational Services

NORTHSTAR EDUCATIONAL AND THERAPEUTIC SERVICES

- Preschool Consultation
- Counseling
- Community Education

Dalton 307 S. Fredrick St. Dalton, GA 30721 706-271-2684 Fax 706-271-2682 Jasper P. O. Box 2107 Jasper, GA 30143 706-253-1790 Fax 706-253-1795 Blue Ridge 360 Rebel Circle Blue Ridge, GA 30560 706-253-1750 Fax 706-253-1755

Section I	Position	Present Address	Permanent Address	Name Maide
APPLYING FOR (Check all that apply)	Certified Teacher Paraprofessional Administrator Clerical Support Staff (Psychologist, Counselor, etc.)	ent Street	anent sss Street	Name Last Maiden (if applicable)
DATE AVAILABLE FOR EMP	Other (Position)	City	City	First
Section II	CERTIFICATION (Certified Applicants Only)	y State	y State	St
	alid Georgia Certificate (enclose photocopy). This certificate is:	Zip	Zip	Middle
Type L-∠ Field(s) an	nd endorsements listed on Certificate:	Code Telep	Code Telep	Socia
I have an e	xpired Georgia Certificate. Field(s):	elephone # <u>day (</u> <u>night (</u>	elephone # <u>day (</u> <u>night (</u>	Social Security #
	lid Teaching Certificate in another state.			
TRANSCRIPTS	MAY BE REQUESTED TO HAVE A COMPLETE FILE.			

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	ecti	n	
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Educational and Professional Training

Beginning with the most recent, list schools attended, including post graduate, graduate, university/college, business school, or other.

Institution and Location	on Fr	om / To	Course of Study	Diploma or Degree	Completion Date
	Intern	ships / Stu	dent Teaching Experie	ence / Practicums	
School / School Syste	em	State	Grade(s) / Subject	Supervising Teacher	Date
If you have taken any	of the follow	ring examina	ations, list the informatio	n requested:	
Georgia TCT	Date		Area	Sc	ore
Praxis II	Date		Area	Sc	ore
	Date		Area	Sc	ore
National Teachers Examination	Date		Commons	Subje	ct Area
Graduate Record	Date		Quantitative	Qual	itative
Examination			Advanced		posite
Miller Analogy		_ Date	:	Score	
Other (specify)					
Section IV		Spe	cial Interests, Hob	bies and Skills	

Section V References

List below the four individuals you have requested to complete a Confidential Reference Form. These people should be the most qualified to answer questions concerning your qualifications. Your current or most recent employer/principal/supervisor must be included. A beginning employee may use a college placement file.

Name	Address	Position	Area Code / Phone #	Relationship

Street Address

Work History

Account for all years since High School. Include years not employed. Begin with current or last assignment.

DO NOT SUBMIT A RESUME IN LIEU OF COMPLETING THE WORK HISTORY

Teaching Experience

			16	acming	Experien	Ce			
School District / School	Grade / Subject		rvisor's ame		one nber		ars rked	Dates of Employment From / To	Reason fo Leaving
			Non-	Teachin	g Experi	ence			
Employer	Supervisor Name	's	Phone N	umber	Year: Worke			s of Employment rom / To	Reason for Leaving
		I	M	lilitary E	xperienc	e:e			
Branch of Service	From Month / Ye	ear	To Month /	1	Num	nber o	f	Highest Rank	Type of Discharge
									g
		I			I				
List professional re nave special prepa				mmunity	activities	, and	any ex	ktracurricular activi	ties for which yo
iave special prepa	aration, expens	ence, o	i iiilerest.						
Section VII				Persor	al Data	1			
	RESS, and TELE	PHONE					ALWAYS	S KNOW HOW TO CO	NTACT YOU
Name								Telepho	one Number
Stroot Addroop								Ctoto	Zin Codo
troot /\ddrooc				,	1417			F.+0+0	/ın / 'odo

City

State

Zip Code

Yes No Ha Yes No Ha Yes No Ar Yes No Ha Yes No Ha Yes No Ha Co	there any reason you will not be able to work each day without absences except for routine illness? ave you ever failed to have your contract renewed, or have you ever been asked to resign? ave you ever been charged, convicted, or pleaded nolo contendere to a crime other than minor traffic violations? the you currently under contract with another school system/district? The everyou ever had a teaching certificate or credential denied, revoked, or suspended in any state? The everyou ever pled guilty to or been convicted of any offense relating to the possession or distribution of illegal under the explanation including date of plea or conviction, county and state of plea or inviction, and disposition of plea or conviction.
Section VIII	Statement
Explain briefly your main qua	lifications for the applied position.
Section IX	Personal Affirmation
that providing false or mislear application will be grounds fo agree to abide by the policies	at I have provided on this application is true and complete to the best of my knowledge. I am aware ding information or the withholding of facts, including facts of one's criminal record, on this r refusal to hire me, and that if employed, grounds for termination of employment. If employed, I s, rules and regulations of the North Georgia RESA, NORTHSTAR EDUCATIONAL AND and State Board of Education.
to investigate my past employ determine my suitability for the NORTHSTAR EDUCATIONA attended, court officials, law of NORTHSTAR EDUCATIONA sources or references other to officials and I further agree to	es the North Georgia RESA and NORTHSTAR EDUCATIONAL AND THERAPEUTIC SERVICES yment activities, personal references and criminal record (as provided by OCGA 20-2-211), to be position for which I am applying, and authorizes representatives of the North Georgia RESA and AL AND THERAPEUTIC SERVICES to contact my references, previous employers, schools enforcement authorities, and other individuals. I understand that the North Georgia RESA, AL AND THERAPEUTIC SERVICES, and the State Board of Education may investigate other than those given in this application. I agree to be fingerprinted by the appropriate law enforcement asign appropriate forms giving consent to a criminal record check through the National Crime eorgia Crime Information Center.
NORTHSTAR EDUCATIONA	nis employment application, in the statements or policies of the North Georgia RESA and LAND THERAPEUTIC SERVICES, or in my communications with any System or Board official is ment contract. No promises of employment have been made to me.
I understand that upon emplo	syment, I will be issued only a temporary contract, pending the outcome of my criminal record
DATE	SIGNATURE OF APPLICANT
If you are not a citizen of the document allowing you to leg	United States of America, you must furnish a copy of your Permanent Residency Permit or other ally work in this country.
This application will be kept in	n an active file for one year.
Return Application to	D: NORTHSTAR EDUCATIONAL AND THERAPEUTIC SERVICES P. O. Box 2107 Jasper, Georgia 30143

"The DO 556-73 established the rules and regulations for the subject of an FBI Identification Record to obtain a copy of his or her own record for review or to challenge information on the record. In accordance with the DO, the FBI will release to the subjection of an identification record a copy of such record upon submission of a written request, and a processing fee. The remote accessing of III for individual access and review is not allowed. The subject of an identification record may obtain a copy of his/her criminal history record maintained in the III by submitting a written request via the U.S. mail directly to the FBI Criminal Justice Information Services Division, Record Request, 1000 Custer Hollow Road, Clarksburg, WV 26306. Title 5, U.S.C., § 552a, (The Privacy Act) requires agencies to maintain a system of records which establish appropriate administrative, technical, and physical safeguards to ensure the security and confidentiality of records. III/NFF Operations & Technical Manual Ch. 2, Section 2.1."

706-253-1790

EMPLOYEE APPLICATION REFERENCE FORM

		Date					
То		_ Appli	cant				
Addross		Appli	ad				
AddressStreet		Appii Posit	ion				
		_					
City State	Zip Code	Loca	Location Dalton Jasper Blue Ri				
Please supply North Georgia RESA a following requested information. I co liability arising from your giving this in I waive rights to see t I do not waive rights t	nsent to the r Iformation. his reference	elease of all	referenc				
	Ā	Applicant's S	ignature			Date	e
The above applicant has applied for e reference. This reference form will be prompt reply is appreciated. If you per PLEASE D	e included in	the applicar with the re JRN THIS F	nt's file for gional dire	review by ector, feel f	school ree to c	administrato all (706) 253	rs. Your
TRAITS -	Not Observed	Top 5% Excellent	Top 20 Good		lle 50% erage	Lower 20% Fair	Lowest 5% Unacceptable
ALL APPLICANTS	_ Obscived	Exocitent		.	ciugo	l un	Onacceptable
Job Knowledge							
Initiative							
Dependability							
Attendance							
Tactfulness							
Work with Parents							
Work with Peers							
Verbal Communication							
Written Communication							
Organizational Skills							
Promptness							
Responsiveness to Supervision Professional Judgment	1						
Appearance (Dress / Grooming)							
Participation in School Activities							
TEACHER APPLICANTS							
Daily Lesson Preparation							
Student Discipline							
Teaching Skills							
Technology Application							
Information given on the candidate is a. personal acquainta		neck all item		pply): _d. student	in my c	dass	
b. co-worker						in my class	
c. worked under my su	nervision			f. other		•	
Period of time you have observed the				501101			

(From)

(To)

Applicant's position or job title:
Is candidate open-minded and receptive to suggestions? YES NO Explain:
Would you hire this candidate to work with or near children? YES NO Explain:
Would you want this person teaching your child? YES NO Explain:
If candidate applied to you for a job, would you employ or re-employ this person? YES NO Explain:
To your knowledge, has candidate ever failed to be recommended or been asked to resign? YES NO
Explain:
Do you prefer that we call for additional information? If YES, give phone number:
General remarks or explanation:
Signature Date
Position

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Address		Δnnli	hai			
Street		Posit	ied tion			
City State	Zip Code	 Loca	tion Dalt	on Ja:	sper	Blue Ridge
·	·					· ·
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	Ā	Applicant's S	ignature		Date	
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TRAITS -	Not Observed	Top 5% Top 20% Middle 50% Lower 20% Excellent Good Average Fair				Lowest 5% Unacceptable
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Job Knowledge						
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Professional Judgment						
Appearance (Dress / Grooming)						
Participation in School Activities						
TEACHER APPLICANTS						
Daily Lesson Preparation						
Student Discipline						
Teaching Skills						
Technology Application						
Information given on the candidate is	based on (cl	heck all item	s which apply):		
a. personal acquaintar	nce		d. s	tudent in my o	class	
b. co-worker			e. s	tudent leader	in my class	
c. worked under my su	pervision		f. ot	her		
Period of time you have observed the	applicant:		(From)		(To	D)

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			A 11				
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		Ā	pplicant's S	ignature		Date	
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